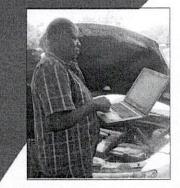
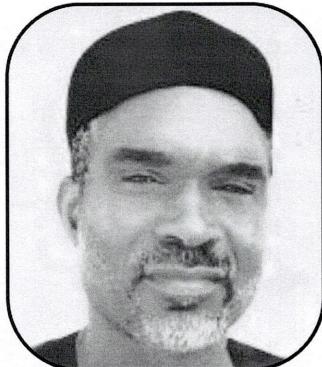


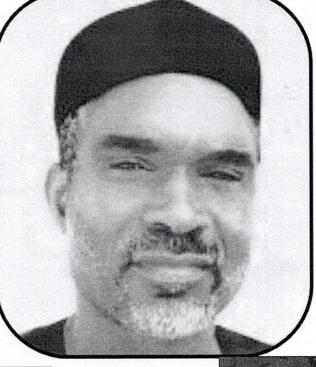
# **ADAMAWA STATE GRASSROOTS SOCIO-ECONOMIC** EMPOWERMENT PROGRAMME (GRSEEP) LOCAL APPRENTICESHIP SCHEME (LAS)





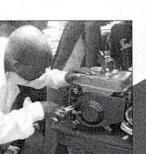




























LAS AUTO-MECHANIC TRAINING MANUAL

## MOTOR VEHICLE MECHANIC (PETROL)

#### GRADE III TRADE TEST

## Trainee/apprentice must:

- 1. Be able to use and read a metric rule.
- 2. Know the proper use of tools and be able to keep them good condition.
- 3. Know the working principles of I.C, engine and the vehicle layout.
- 4. Be able to decarbonizes engine and grind valves
- 5. Understand the use of split pins and other forms of locking devices used in the motor vehicle.
- 6. Be able to fit and adjust all chassis components.
- 7. Be able to check and set ignition timing, clean and set contact breaker points and sparking plugs.
- 8. Be able to fix fan belt and adjust valve clearances.
- 9. Be able to reline brakes, adjust balance mechanically operated brakes.
- 10. Have a fair knowledge of the fuel system of petrol engines.
- 11. Be able to mend tyre punctures and use tyre pressure guage.
- 12. Be able to fabricate simple brackets
- 13. Be able to set the firing orders of 4,6, and 8 cylinder engine.
- 14. Be able to use a battery charger and maintain battery in good condition.
- 15. Be able to read lubrication charts and to service any motor vehicle correctly.
- 16. Be able to test the strength of the battery using hydrometer and high rate discharge meter.

- 17. Be able to replace fuses, bulbs and clear a jammed starter
- 18. Be able to align and adjust headlamps.
- 19. Be able to correct wheel alignments and balance wheels.
- 20. Have a good knowledge of simple safety precautions in the workshop.

#### PETROL MOTOR VEHICLE MECHANIC

## (COMMUNICATION PROCEDURES)

- The trainee/apprentice should understand the lay down workshop procedures in the first stage while assuming duty, e.g. dos and don't
- The trainee/apprentice should under stand the rules and regulation in the workshop, e.g reporting time and closing time.
- The trainee/apprentice should know the terms and terminologies in motor vehicle mechanic petrol, e.g. support, jerking, loosing of nuts, greasing and tying.
- The trainee/apprentice should be taught on workshop safety procedures, e.g safe act and unsafe act.
- The trainee/apprentice should be taught on safe act and unsafe act while in the workshop, e.g. using right tools for a light job, dull tools should not be use in the workshop.
- The trainee/apprentice should know the safety aspect of handing tools while carrying out job on petrol vehicle, e.g. ranges screw driver, meters, thermometers, hammers and testers.
- The trainee/apprentice should be expose to the basic concept of workshop communication, e.g. use of familiar language, workshop language and community language.
- The trainee/apprentice should follow the hierarchy on leadership while communication in the workshop, e.g. reporting pattern, requesting pattern and ordering pattern.
- The trainee/apprentice should not charge themselves in horse playing, e.g. running, throwing of tools any how and running in between machines 9and parked vehicles.

The trainee/apprentice should record their progress of work on weekly bases e.g. using log book or register. ADOPTED FROM REVISED COPY OF FED. MIN. OF LABOUR & PRODUCTIVITY TRADETEST MANUAL PRODUCED BY SPPU GOVT HOUSE YOLA