

**MINUTES OF MEETING OF JTB, FIRS & NIMC HELD AT THE
CONFERENCE ROOM OF NIMC AT SOKODE CRESCENT, WUSE
ZONE 5, ABUJA ON 18TH JANUARY, 2009**

ATTENDANCE

S/N	NAME	OFFICE	E-MAIL ADDRESS
1.	Ifueko Omoigui Okauru	CHAIRMAN FIRS/JTB	ifueko_omoigui@yahoo.com
2.	Mr. Chris Onyemenam	DG-NIMC	
3.	Igho Andy Ejemeyovwi	FIRS	andyejemeyovwi@yahoo.com
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21	Hassan Ogunlowo	ALTEQ LTD	hassan@alteqict.com
22	Dr. Adeniyi Onamusi	ALTEQ LTD	adeniyi@alteqict.com
23	Dr. Armstrong Takang	ALTEQ LTD	at@alteqict.com
24	Oyakluwe Christine	QUANTEQ	coyakwe@quanteq.com

A / ... (Signature)

S/N	SUBJECT	DISCUSSION / DECISIONS	ACTION BY
1	Introduction	<p>The meeting was convened at the instance of JTB to ascertain areas of collaboration between JTB, FIRS and NIMC on the UTIN Project.</p> <p>The JTB had in a memo identified some possible areas of collaboration which includes;</p> <p>(i) Collocation/use of NIMC disaster recovery site.</p> <p>(ii) Connection of JTB system to the NIMC national fibre network.</p> <p>(iii) Use of NIMC system for taxpayer data verification and validation.</p> <p>(iv) Continual support of the project implementation by NIMC.</p>	
2	The Meeting Proper	<p>The meeting was called to order at exactly 11.00am by the DG-NIMC after which he said an opening prayer. He called for introductions of the people present at the meeting (see list of attendance).</p> <p>Thereafter the Chairman FIRS/JTB introduced the motive for calling the meeting which principally bothered on the possible areas the National Identity Management Commission (NIMC) could collaborate with the Unique Taxpayer Identification Number (UTIN) project.</p> <p>She further introduced the Joint Tax Board (JTB) and how the JTB came up with the UTIN idea as a means to boost non-oil revenue and an initiative to position taxation as ultimate source of our national income.</p> <p>The Chairman noted that there were several areas where the NIMC database could be of use to the UTIN even though NIMC has the following limitations that UTIN requires.</p> <p>(i) It does not cover limited liability companies and business entities.</p>	

		<p>(ii) It does not cover association, communities, partnerships, who are taxpayers by the provisions of the Personal Income Tax Act (PITA).</p> <p>(iii) The NIMC database has records of dead persons, who are no longer taxpayers.</p> <p>(iv) The NIMC databases do not cover all taxpayers.</p> <p>The Chairman added finally that the NIMC database will add value to the project when UTIN, FIRS and NIMC collaborate and the systems are linked.</p>	
3	Presentation	<p>At the end of JTB Chairman's speech, the following presentations were made;</p> <p>(i) The UTIN presentation was made by the Project Manager, Mr. Chinedu Ekeh.</p> <p>(ii) The presentation by NIMC was done by Engr. Aliyu.</p>	
4	Implementation Strategy/ Discussion on the Issues Raised	<p>At the end of the presentation the Chairman JTB identified the following areas of possible collaboration;</p> <p>(i) We should work seamlessly, talk to each other and work as one.</p> <p>(ii) We should work with the same standards because harmonization should be the end goal.</p> <p>(iii) We should build in redundancies especially Infrastructure and processes because of the things we cannot predict.</p> <p>(iv) We should support each other's goal and we should be clear on what our goals are for instance for FIRS the goal is collection of more revenues as quickly as possible.</p> <p>(v) Another area of important collaboration for NIMC is in the area of public enlightenment. People should know that NIMC and UTIN has separate goals in view of the fact that some people feel that there is no need for UTIN because NIMC can do all the work UTIN is set out to do.</p>	

5	Need to Agree on a Uniform Standard	<p>The meeting agreed that there was need for all the agencies involved in the enrolment NIMC, JTB, FIRS etc. to agree on a uniform standard.</p> <p>The need to work up to meet the requirements of time was also highlighted. There is need for speed as some of the entities need to deploy with some time limits.</p>	
6	Disaster Recovery Centre	<p>The meeting was told that NIMC has a disaster recovery site in Minna and there were plans to build another one in Enugu. The need to have a recovery site outside Nigeria was also muted and the thought pattern was that standards that should allow for free movement in the future should be set. We think about how to accomplish the goals of NIMC, FIRS and UTIN, achieve a level of standardization and also meet the requirements from other agencies.</p> <p>The meeting decided that NIMC should work out how to involve JTB in the site it has in Minna. JTB can also think on working on the Enugu site while using what NIMC has in Minna in the spirit of the collaboration, Engr. Aliyu was agreed to work out how JTB would be involved in the disaster recovery site.</p>	
7	Setting up a Technical Sub-committee	<p>The meeting decided that there should be a technical sub-committee set up in NIMC to look at the Infrastructure design in JTB and see how it could be harmonized with what NIMC and FIRS has.</p> <p>It was also agreed that there should be a common communication message between NIMC, JTB and FIRS so that people should actually see the bodies as working together.</p>	
8	Involvement of JTB in the Harmonisation Committee of NIMC	<p>The meeting agreed that there was need to involve JTB in the harmonisation committee of NIMC. The Project Manager UTIN was nominated to represent JTB in the harmonisation committee. NIMC was to give the terms of reference to JTB to define how JTB could come in and the requirements from JTB.</p>	

9	Next Step	<p>The meeting agreed on the following things as steps forward;</p> <p>(i) That Engr. Aliyu of NIMC should come up with the white paper (actual plan) on how NIMC, JTB and FIRS collaboration should work out and in the process itemize the things to be done to make it happen.</p> <p>(ii) There should be a common communication message.</p> <p>(iii) The Project Manager of UTIN should represent JTB at the harmonisation committee.</p> <p>(iv) NIMC should send the agreed standards to JTB before 22nd January, 2010.</p> <p>(v) Next meeting was fixed for 5th February, 2010.</p>	
10	Closure	<p>In the absence of other matters the meeting rose at 1.15pm with a prayer by Mr. Hassan Isa of NIMC.</p> <p style="text-align: right;"><i>K.I. Nkemakosi Esq. Project Sec. UTIN-JTB (Recorded)</i></p>	