

XY State Monitoring & Evaluation Report

20... Annual State Reporting Scorecard



XY State Planning Commission

SECTION A: SIGNATURES

Name of Governor: _____

Governor's Signature: _____ Date: _____

Permanent Secretary Monitoring
Agency: _____

Permanent Secretary's Signature: _____ Date: _____

SECTION B: MDA INFORMATION

| --- CONTACT OFFICER --- | |
|-------------------------|--|
| Name | |
| Designation | |
| Phone | |
| Email | |

Priority Sector 2-xxx

Outcome 1

Indicator1(i)

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Indicator1(ii)

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Outcome 2

Indicator2(i)

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Indicator2(ii)

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Non -Priority Sector 1-xxx

Outcome 1

Indicator1(i)

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Indicator1(ii)

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Outcome 2

Indicator2(i)

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Indicator2(ii)

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Non-Priority Sector 2

Outcome 1

Indicator1(i)

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Indicator1(ii)

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*****IMPORTANT NOTE*****

- (a) For all states: Please be clear about the **units of measurement** for all KPIs.
- (b) Provide the **most recent** data available if data for 2010 is unavailable, but specify the period.
- (c) Please replicate the above format and alter the numbering accordingly

Section D: OUTPUTS

Key Performance Indicators (KPIs)

Please read the notes below before completing!

| Name of Output KPI | 2010 Baseline (Actual) | 2011 Target | Achievement as at June 2011 | Achievement as at Dec 2011 | Budget Planned (N'm) | Amount of Budget Released (N'm) as at Dec. 2011 | Planned Output Targets | | | |
|-------------------------------|-------------------------------|----------------|--------------------------------------|----------------------------------|----------------------------|---|------------------------|------|------|------|
| | | | | | | | 2012 | 2013 | 2015 | 2020 |
| Priority Sector 1 | | | | | | | | | | |
| | Outputs relevant to Outcome 1 | | | | | | | | | |
| Outputs relevant to Outcome 2 | | | | | | | | | | |
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| Priority Sector 2. | | | | | | | | | | |
| | Outputs relevant to Outcome 1 | | | | | | | | | |
| Outputs relevant to Outcome 2 | | | | | | | | | | |
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| Priority Sector 1: Outputs relevant to Outcome 1 | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Outputs relevant to Outcome 2 | | | | | | | | | | | | |
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| Non priority Sector 1: Outputs relevant to Outcome 1 | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| Outputs relevant to Outcome 2 | | | | | | | | | | | | |
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| Non priority Sector 2: Outputs relevant to Outcome 1 | | | | | | | | | | | | |
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*****IMPORTANT NOTE*****

- (a) The "Outcomes" in this section correspond to those for which KPIs have been entered in Section C above.
- (b) Please do not repeat the same Outputs under different Outcomes.

SECTION E: **Evaluation (Performance Analysis)**

- 1. Achievements:** Please describe the key achievements of the Sectors during the past Financial Year (FY 20,,,,,). **(ITEMISE ACHIEVEMENTS FOR THE YEAR)**

Note: Achievements refer to any major policies, programs and projects of the Sectors **not already reflected** in the Outcome and Output KPI sections above.

- 2. Challenges:** Please describe the key challenges that were faced by the Sectors in the past Financial Year (FY 20,,,,).

- 3. Planned Initiatives:** Please describe the key initiatives planned by the Sectors for the coming Financial Year (FY 20,,,,,).

- 4. Risk Factors:** Please describe the future risks anticipated by the Sectors in the coming Financial Year (FY 20,,,,,).

How to Submit This Form:

Email soft copies to: npc.monitoring@gmail.com

Deliver hard copies to: **Office of the Director**
Monitoring and Evaluation Department
National Planning Commission
Plot 421 Constitution Ave, CBD, Abuja

For Questions, Comments and Enquiries:

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