

Annex 2: Areas of support to the NGF in the current work plan year

S/N	Milestone as stated in the Work Plan	Specific activities	NGF roles and responsibilities	SPARC Roles and Responsibilities	Specific Outputs
1.	NGF Secretariat supported to sustain SPRM Gains	<ul style="list-style-type: none"> Finalization and production of the revised base Document. Promote the SPRM to new Governors during the induction and initiate the process in new states 	Host a Steering Committee to consider and approve the Revised Base Document.	<ul style="list-style-type: none"> Formatting, editing, layout and printing of the Based Document Technical assistance 	<ul style="list-style-type: none"> A one year Action plan to guide continuation and initiation of the SPRM in states. A published revised SPRM Base Document Revised SPRM Process Guide based on the revised SPRM Process and the Consultant's Report
2.	NGF supported to produce 1 policy brief on fiscal crunch.	Develop a Brief on the fiscal crunch	<ul style="list-style-type: none"> Designate the NGF Economist to work with the Consultant. Make available relevant data required for the work. 	Technical assistance	An advocacy Brief on fiscal crunch in states.
3.	NGF supported to improve its institutional sustainability.	Develop an Action plan for the 2014-2016 NGF Strategic Plan:	<ul style="list-style-type: none"> Review the Brief and suggested areas of focus and provide feedback. Identify a convenient date to meet with the Consultants to agree on priority areas. 	Technical assistance	Action plan for the NGFS 2014-2016 Strategic Plan outlining activities for the three years and a monitoring framework.

		Commence the CMS training states Identify specific communication activities for the NGF in the current year and implement them.	<ul style="list-style-type: none"> • Sensitize the Governors on the usefulness of peer learning and the role of the CMS • Designate a staff of the NGF KM/Communications Unit that will work closely with SPARC to implement the CMS training and the identified communication activities 	Part funding of workshop costs in selected states Technical assistance in developing communications implementation plans and funding of jointly identified selected communication activities.	Presentation to Governors and well informed state officials uploading and downloading documents from the CMS. Pre and post NGF communication activities identified and implemented.
4.	Development of an NGF Help Desk	Create a Help DESK tab on the CMS. Develop a NGF Protocol for the Help Desk. Conduct training for the HELP DESK manager	<ul style="list-style-type: none"> • Designate a staff to work with the Consultant. • Provide the NGF Website host details. • Provide an email address for the NGF Help DESK manager • Provide Admin Login details for access to the CMS (The Hub) 	<ul style="list-style-type: none"> • Technical assistance in developing the HELP DESK, the NGF Protocol and the Marketing strategy. • Training for the DESK Manager 	<ul style="list-style-type: none"> • NGF Help desk created as a tab on the CMS • NGF Protocol for the HELP DESK developed • Desk Manager trained to effectively manage the HELP DESK
5.	NGFS equipped to deliver technical support to Governors	As per ToR	<ul style="list-style-type: none"> • Provide necessary support to the consultant 	Technical assistance	As per ToR
6.	NGF supported to build states' capacity in IGR in partnership with other partners	Organisation of the NGF IGR event.	<ul style="list-style-type: none"> • Inform Governors of the event to secure buy-in and consent • Help with collection of IGR data from states. 	<ul style="list-style-type: none"> • Funding of 36 participants to the event • Part funding for the scoping study • Part funding for the 	<ul style="list-style-type: none"> • Attendance of 36 participants from 36 states. • Scoping report • A well facilitated IGR event

			<ul style="list-style-type: none"> • Provide support to the TWG wherever necessary. 	<ul style="list-style-type: none"> • facilitation of the event • Technical assistance with the development if an after event summary report to be shared with Governors. 	<ul style="list-style-type: none"> • An event summary report
7.	Support to Induction	As provided by the NGF	<ul style="list-style-type: none"> • Provide up to date information to SPARC on planned activities and areas of support 	<ul style="list-style-type: none"> • As agreed by the NGF and SPARC 	<ul style="list-style-type: none"> • Induction programme conducted for new and returning governors