



**MINUTES OF THE FIRST MEETING OF THE
STEERING COMMITTEE OF THE STATE PEER
REVIEW MECHANISM OF THE NIGERIA
GOVERNORS' FORUM**

HELD ON

2ND FEBRUARY 2012

AT TRANSCORP HOTEL, ABUJA

ATTENDANCE (3) present
~~MEMBERS OF THE STEERING COMMITTEE~~

S/N	NAME	Designation
1	Justice Muhammed Lawal Uwais	Chairman
2	Senator (Dr) Abubakar Bukola Saraki	Member
3	Dr Donald Duke	Member
4	Professor Oladipupo Adamolekun	Member
5	Professor Akachi Ezeigbo	Member
6	Mrs Ayo Obe	Member
7	Dr. Shamsudeen Usman,	Member
8	Amb. Tunji Olagunju	Member
9	Dr. Yemi Kale	Member
10.	Mr A. B. Okauru	Director-General, NGF and Secretary

Abgnd

② those in attendance

S/N	NOTES / RESOLUTIONS	ACTION BY
1.0	Welcome Remarks by the Chairman	
1.1	The meeting commenced at 10.10 a.m. with opening remarks by the Chairman of the Steering Committee (SC). He thanked members for their diligence and commitment which is epitomized by the seriousness they have displayed since their appointment to the Committee. Remarking that this was their first meeting to deliberate on matters regarding the SPRM, he enjoined everyone to freely contribute to the success of the SPRM.	
2.0	Minutes of the Last Meeting	
	Not applicable	
3.0	2. Deliberation on the Draft Operating Procedures of the SPRM	
3.1	<p>The SC was deliberated on the Draft Operating Procedures of the Process that was prepared by the Secretariat and made the following observations.</p> <ul style="list-style-type: none"> • Quorum for the meeting of the SC should be 6 out of the 11 members of the Committee. 	

	<p>This should be included in Section 25.</p> <ul style="list-style-type: none"> • Tenure of the committee should be included as mentioned in the appointment letters of members. • Sections 12 and 13 of the Draft Operating Procedure should be deleted. <p>On Governance of the Mechanism which is contained under Section 20, the SC observed the vital importance of effective communications to be carried out through strategic channels. The Secretariat needs to proactively engage with the media.</p>	
3.2	<p>In accordance with the adopted Operating Procedures requesting a Vice Chairman to be appointed by members, Senator (Dr) Abubakar Bukola Saraki was unanimously appointed as the Vice Chairman of the Steering Committee.</p> <p>The Secretariat was also requested to contact the Special Assistant to the President on MDGs and inform her that membership of the Steering Committee is based on persons and delegation will not be allowed.</p>	Secretariat
4.0	3. Report on the Initiation/Sensitization Workshop of Ekiti State	
4.1	SC agreed that there is a need to have access to the various documents which have been generated and used during the Initiation &	SPRM Coordinator to forward

	Technical Workshops i.e. States' Report, NGF Reports, harmonized Report, etc. Also electronic copies of the report should be made available.	electronic copies to Members						
5.0	4. Update on Progress in the Implementation of the SPRM – Mr. A.B Okauru, Director General, Nigeria Governors' Forum.							
5.1	The DG of the NGF presented the update of the SPRM in the 4 pilot states namely, Anambra, Ekiti, Niger and Jigawa states. The report covered the various stages of the SPRM in each state, successes achieved so far, lessons learnt and challenges.							
5.2	The SC resolved to meet with the Forum in March 2012. This should be facilitated by the Secretariat.	Secretariat to facilitate the meeting						
6.0	5. Consideration of the SPRM Work Plan for the First Half of 2012							
6.1	The SC discussed this and nominated the following members to attend the Workshops as contained here below:							
	<table border="1"> <thead> <tr> <th>SPRM Activity</th> <th>SC Member</th> </tr> </thead> <tbody> <tr> <td>Anambra State Technical Review Mission</td> <td>Dr Donald Duke, Professor Adamolekun</td> </tr> <tr> <td>Ekiti State Initiation and Sensitization</td> <td>All members</td> </tr> </tbody> </table>	SPRM Activity	SC Member	Anambra State Technical Review Mission	Dr Donald Duke, Professor Adamolekun	Ekiti State Initiation and Sensitization	All members	
SPRM Activity	SC Member							
Anambra State Technical Review Mission	Dr Donald Duke, Professor Adamolekun							
Ekiti State Initiation and Sensitization	All members							

	Workshop		
	Niger State Initiation and Sensitization Workshop	Mrs. Ayo Obe Prof. Akachi Ezeigbo	
	Jigawa State Initiation and Sensitization Workshop	Prof Akachi Ezeigbo Mrs Ayo Obe	
	<p>The SC further requested that the process of Consultants' selection by the Secretariat be concluded and the list of shortlisted Consultants be made available shortly.</p>		
7.0	Any Other Business (AOB)		
7.1	The Secretariat was tasked to explore ways and means of providing rewards to Governors that have subjected their States to review which would serve as incentives for others.		Secretariat/ SPARC
7.2	The Knowledge Management Consultant for SPARC/DFID, Ms. Soda Saxton presented the Content Management Site of the SPRM to the Steering Committee		
8.0	Adjournment		