

**MINUTES OF THE 2<sup>ND</sup> BUSINESS MEETING OF THE PREPARATORY COMMITTEE ON THE  
PRESIDENTIAL SUMMIT ON HEALTH HELD AT THE OFFICE OF THE DIRECTOR, PLANNING  
RESEARCH AND STATISTICS ON JULY 29, 2009**

**1.0 PRESENT**

DR. M. LECKY	-	HEAD, D/PR&S,
DR. EMMANUEL. C. MERIBOLE	-	TECHNICAL ASSISTANT – TA (HMH)
DR. E.I. ODU	-	DD/STATO (NPHCDA)
DR. N.R.C. AZODOH	-	AD (MDGs/RM)
DR. HAMZA ALIYU	-	AGM/CD (NHIS)
DR. TARIBO EMMANUEL	-	MO (MDGs/RM)
MR. AMINU YAKUBU	-	HRO I (RESEARCH)

**ABSENT**

MRS. ANSA OGU	-	DD (PPPP)
FATIMA Y. USMAN KATSINA	-	TA –DG (NGF)

*NGF Lead Rep. (TA-DG)*

S/NO	DISCUSSIONS	ACTION BY	TIME LINE
2.0	<u>OPENING REMARKS</u>		
2.1	The meeting commenced at 12.30 pm. In his opening remarks, the Head, PRS welcomed participants to the meeting. He expressed his sincere apologies for the delay in starting the meeting which was attributed to another engagement he had.		
3.0	<u>ADOPTION OF MINUTES OF THE LAST MEETING</u>		
3.1	<p>The minutes of the last meeting held on Wednesday, July 29, 2009 were considered and the following amendments were made:</p> <ul style="list-style-type: none"> <li>i. Page 1, No. 1.0: “SA – TECHNICAL (HMH)” to read “TA – TECHNICAL ASSISTANT (HMH)”</li> <li>ii. Page 4, No.7.1: “The FMOH already plans a high level forum on Health MDGs; Health MDGs” to read “The FMOH already plans a high level forum on Health MDGs”.</li> <li>iii. Page 4, No.7.2: “This build up will involve all the 36 Commissioners of Health” to read “This build up will involve all the 36 Commissioners of Health and FCT Secretary of Health”</li> <li>iv. Page 5, No. 8.1 “all 36 Executive governors” to read “all 36 Executive governors and the FCT Minister”</li> <li>v. Page 6, No.8.2i “Hon. Commissioners of Health in all 36 states” to read “Hon. Commissioners of Health in all 36 states and the FCT Secretary of Health”</li> <li>vi. Page 7, No.9.1 vi “SA – Technical (HMH)” to read “TA – Technical Assistant (HMH)”</li> <li>vii. Page 7, No.9.1 viii “SA – Technical (HMH)” to read “TA – Technical Assistant (HMH)”</li> </ul>		
3.2	Thereafter, the minutes were adopted by a motion moved by the MO (MDG/RM) and seconded by the TA – Technical Assistant (HMH).		

S/NO	DISCUSSIONS	ACTION BY	TIME LINE
4.0	<b><u>OBJECTIVES OF THE MEETING</u></b>		
4.1	<p>Going by the agenda, the H/PRS stated the following as the objectives of the meeting;</p> <ul style="list-style-type: none"> <li>• Setting a date and duration for the forum</li> <li>• Selection of a venue</li> <li>• Selection of a theme</li> <li>• Structure of the forum</li> <li>• Identification of Participants</li> <li>• Output documents</li> <li>• Integration into the proposed HLF-MDGs</li> <li>• Review of the concept note</li> <li>• Funding of the Presidential Forum on Health</li> </ul>		
5.0	<b><u>SETTING A DATE AND DURATION FOR THE FORUM</u></b>		
5.1	The H/PRS informed the meeting that he had engaged the DG (NGF) on the matter and had suggested the summit hold in early October. He said the HMM will liaise with Mr. President while the DG was to liaise with the governors on a suitable date.	D/HPR DG/NGF	
5.2	The NPHCDA had requested that the date of the forum be held before or after the 6 - 9 <sup>th</sup> of October, 2009 due to their strong participation at a workshop during those dates. It was agreed that these dates will be considered in scheduling the meeting though the participants may not be critical to the summit.		
6.0	<b><u>SELECTION OF A VENUE</u></b>		
6.1	The Sheraton Hotel or the Shehu Yar' Adua Centre are the centres considered for the hosting of the Presidential Summit on Health. However, the committee agreed that it was vital to get definite dates for the forum before booking of the venues could be undertaken. The venues should also be considered for the pre-summit events. The D/HPR is to follow up with the Hon Minister on the date.	D/HPR	

S/NO	DISCUSSIONS	ACTION BY	TIME LINE
7.0	<b><u>SELECTION OF A THEME</u></b>		
7.1	<p>After due deliberations and taking into consideration the need for accountability of Government, an evolving health system and emphasis on obtaining results, the committee agreed that the theme of the conference would be:</p> <p><b>“ACCEPTING COLLECTIVE RESPONSIBILITY FOR IMPROVING OUR HEALTH IN NIGERIA.</b> This will be proposed for the consideration of the Hon Minister of Health.</p>		
8.0	<b><u>STRUCTURE OF THE SUMMIT</u></b>		
8.1	<p>The structure of the forum is expected to take the following format;</p> <ul style="list-style-type: none"> <li>i. <b>Commissioning of papers:</b> Experts will be contacted to write a 5 -6 page paper on selected topics. A total of 6 papers will be written and be ready by end of August/early September.</li> <li>ii. <b>Review of Commissioned papers:</b> Papers will be reviewed by a core group.</li> <li>iii. <b>Distribution of papers:</b> Commissioned papers will be distributed to 36 states and the FCT and sent to all HLF participants at least 2 weeks ahead of the HLF on MDGs and related Issues. This is to ensure participants are conversant with the papers and to elicit their rich contribution during discussion of the papers.</li> <li>iv. <b>Pre-Summit Events:</b>  A two-day pre-summit high level forum on Health MDGs and Related Initiatives will take place. Participants are expected to discuss commissioned papers for first two days in roundtables/committees and come up with <del>recommended</del> resolutions and recommendations. An action agenda is expected to be developed on the third day. An estimated 3 papers will be discussed/ day.</li> <li>v. <b>Action Agenda/Resolutions/Recommendations:</b> This will take place on the 3<sup>rd</sup> day and will be presented at the Presidential Summit on Health for further deliberations and assent.</li> </ul>	<p><i>MEDIA exposure Tues. nite live. press briefings</i></p> <p><i>memo to minister on structure funds identified</i></p>	

S/NO	DISCUSSIONS	ACTION BY	TIME LINE
8.2	<p><b>Presidential Summit with Governors:</b></p> <p>This will be the culmination of the consultations that have started and been ongoing. The outcomes of the pre-summit events will be presented and discussed and agreements reached on them. In addition there will keynote presentation by a representative of the Governors on a key health issue for discussions and agreement. Participation to this Summit will be restricted to the Governors and the President. The following will also be invited to be in attendance:</p> <ol style="list-style-type: none"> <li>i. The Senate President and his vice.</li> <li>ii. The Speaker of the House of Rep and his deputy</li> <li>iii. The Chairmen of the Senate Committees on Health, MDGs and ATM</li> <li>iv. The Chairmen of the House Committees on Health, MDGs and ATM.</li> <li>v. Select members of the FEC: <ul style="list-style-type: none"> <li>• Min of Finance</li> <li>• Min. of FCT</li> <li>• Min of Education</li> <li>• Min of Women Affairs</li> <li>• SSAP-MDGs</li> </ul> </li> </ol>		
9.0	<p><b><u>SELECTION OF PARTICIPANTS</u></b></p>		
9.1	<p>The following participants have been selected to attend the pre-summit HLF on MDG and related initiatives meeting;</p> <p><b>A. State Participants</b></p> <ol style="list-style-type: none"> <li>i. 36 State Commissioners for Health and the FCT Secretary of Health</li> <li>ii. D PRS in all 36 SMoH + FCT</li> <li>iii. D PHC in all 36 states + FCT/or ES SPHCDA where it exists</li> <li>iv. SSAP-Gov on MDGs/Focal person on Conditional grants in all 36 states + FCT</li> <li>v. Chairman State House Committee on Health in all 36 states</li> </ol> <p><b>Sub-Total = 184</b></p>		

S/NO	DISCUSSIONS	ACTION BY	TIME LINE
	<p><b>B. Federal Participants</b></p> <ul style="list-style-type: none"> <li>i. HMH</li> <li>ii. HMSH</li> <li>iii. PSH</li> <li>iv. 3 reps/ Department including the Director/Head</li> <li>v. 3 reps. NPC</li> <li>vi. 3 reps. OSSAP-MDGs</li> <li>vii. 3 rep. of the FMOF</li> <li>viii. 3 reps. BOF</li> <li>ix. 3 reps. Fed. Min of Women Affairs</li> <li>x. 3 reps. Fed Min of Env</li> <li>xi. 3 reps. NPHCDA</li> <li>xii. 3 reps. NHIS</li> <li>xiii. 3 rep. of NAFDAC</li> <li>xiv. 3 rep. of NIMR</li> <li>xv. 3 rep. of NIPRD</li> <li>xvi. 10 members of the Secretariat</li> </ul> <p><b>Sub-Total = 57</b></p> <p><b>C. Development Partners, 1 rep each from;</b></p> <ul style="list-style-type: none"> <li>i. World Health Organization (WHO)</li> <li>ii. World Bank</li> <li>iii. United Nations Children Fund (UNICEF)</li> <li>iv. United Nations Development Programme (UNDP)</li> <li>v. United Nations population Fund (UNFPA)</li> <li>vi. African Development Bank (ADB)</li> <li>vii. European Union (EU)</li> <li>viii. United States Agency for International Development (USAID) - <i>Arienne Parish (PEPFA)</i></li> <li>ix. <del>Netherlands Leprosy Relief (NLR)</del></li> <li>x. <del>German Leprosy Relief Association (GLRA)</del> <i>GTZ</i></li> <li>xi. <del>Society for Family Health (SFH)</del></li> <li>xii. United Nations Programme on HIV/AIDS (UNAIDS)</li> <li>xiii. Canadian International Devpt. Agency (CIDA)</li> <li>xiv. <del>West African Health Organization (WAHO)</del></li> <li>xv. Department for International Devpt. (DFID)</li> <li>xvi. Partnership for Transforming Health Systems (PATHS) - <i>Banding</i></li> <li>xvii. <del>ENHANSE</del></li> <li>xviii. Japanese International Cooperation Agency (JICA)</li> <li>xix. <del>Action AID International</del></li> <li>xx. <del>Global HIV/AIDS Initiative Nigeria (GHAIN)</del></li> <li>xxi. <del>Health Reform Foundation of Nigeria (HEREON)</del></li> </ul> <p><b>Sub-total= 21</b></p> <p><b>Total=262 261</b></p>	D/HPR	

S/NO	DISCUSSIONS	ACTION BY	TIME LINE
10.0	<b>SELECTION OF PAPERS TOPICS</b>		
10.1	The following paper topics were selected for commissioning; <ul style="list-style-type: none"> <li>• Primary Health Care: Whose Responsibility is it?</li> <li>• Health Care Financing: The National Health Bill and its implication for Health Care financing in Nigeria.</li> </ul>		
10.2	Other papers topics are expected to be selected at the next meeting.	D/HPR	
11.0	<b>RESOLUTIONS/AGREEMENTS</b>	AD /MDGs	
11.1	The following are the resolutions at the end of the meeting; <ol style="list-style-type: none"> <li>The meeting shall be called the Presidential Summit on Health.</li> <li>The structure of the HLF on MDGs and Related Initiatives will involve the commissioning of 6 papers to be written by experts and it will be discussed exhaustively leading to the development of an action agenda.</li> <li>The HMH will seek opportunity to sensitize Governors on the Presidential Summit on Health at the next NEC meeting.</li> <li>The media should be involved to sensitize the public on the Summit.</li> <li>The summit should have glossy indicators developed and desegregated by state and this will be used to brand the hall in order to draw attention to the Health Indicators and ginger all stakeholders to recommit to doing something.</li> <li>Mr. President's speech should include rewards for Governors who have performed well.</li> <li>The theme of the Presidential Summit on Health is <b>"ACCEPTING COLLECTIVE RESPONSIBILITY FOR IMPROVING OUR HEALTH IN NIGERIA"</b>.</li> </ol>		
12.0	<u>Next Meeting</u>		
12.1	The next meeting is scheduled to take place on Wednesday, August 3rd by 11. am.		