



MEETING WITH SPARC/DFID

Minutes

- 2nd March, 2012 -

ATTENDANCE

Present

1. Chuku Chijoke, Head Legal
2. Myani Bukar, Knowledge Mangement Advisor
3. Sabrina Nwonye, SPARC representative
4. Osy Osoba, SPARC representative
5. Omaki Zainab, Researcher
6. Nwude Ebuka, Researcher

Agenda

- 1. Agenda Item 1: Tentative Date setting**
- 2. Agenda Item 2: Venue Allocation**
- 3. Agenda Item 3: Anchor Coordinator Selection procedure**



Deliberations

Agenda 1: Tentative Date Setting

The meeting commenced with Sabrina (SPARC) picking off where she left off from the last meeting held, with a drafted Work Plan for the planning of the KM Sharing Fair. The proposed date was 23rd and 24th of April, with 22nd and 25th as arrival and departure days respectively.

the NTEF could

Mr. Chuku inquired if another date could be proposed so that ~~parties involved~~ *decide which was more convenient.* ~~could check availability within the two dates.~~ Sabrina (SPARC) noted the suggestion and would get back to the NGFS.

Agenda 2: Venue Decision

Sabrina (SPARC) had chosen Enugu state as the anchor state for the program, with Nike Lake Resort as the specific venue. Chuku ~~asked why Enugu?~~ *wondered as to the specific reason for the choice of Enugu State.* Sabrina indicated the reason being that SPARC had an Office in the state which would aid logistic planning of the fair.

~~Sabrina (SPARC) noted HE Peter Obi (Anambra) as the Chairman of the event, with his portfolio as Chairman of South-East Governors Forum and Vice-chairman of the Nigeria Governors' Forum. However, Chuku indicated that it would be wise to make HE Sullivan Chime (Enugu) the Chief Host for the event as the fair would be held in his state, this would encourage better cooperation with the State government MDAs needed to make the fair a success. Chuku pointed out the need for the date to be first approved on both the NGFS and participant Government platforms.~~

~~Within the brief brought by SPARC representatives it was indicated that Northern states would be holding a similar event in March on the 12th and 13th in Abuja. Bukar inquired if the NGFS could have representatives to learn how the fair is supposed to run. Sabrina agreed to this and would get back to the NGFS.~~

Sabrina suggested HE Peter Obi (Anambra) as the Chairman of the event in his capacity as the Vice Chairman of the NTEF and the Chair of the South East Governors' Forum.



Agenda 3: Anchor Coordinator Selection procedure

Sabrina (SPARC) proposed that a letter be drafted from the NGFS to the Enugu state government to appoint a Coordinator to oversee the planning of the event in Enugu and act as the liaison with other state coordinators, which are participant states. *It was agreed that the first step would be to brief the DG who in turn would seek the South East Governors' buy-in before state coordinators would rally to this individual who would have the Enugu state government backing from the Governor.* Chuku inquired as to the *coordinator and anchor persons could be appointed*

Chuku noted that it would be crucial to make a one (1) page document available on the pivotal purpose of the Knowledge fair and its advantage to the Governors so as to encourage enthusiasm towards the event. Sabrina (SPARC) noted this and would get it available subsequently.

Sabrina (SPARC) pointed out that the States would be provided specific case avenues to show their best practises from various sectors, this would allow states learn from one another.

Sabrina (SPARC) *suggested that it would be ideal for the NGFS to have a stand at the Fair.* went further to mention the NGFS Stand at the fair. Bukar noted this as a good avenue to inform people on the achievements and ongoing work happening at the NGF which include: SPRM, IGR, Polio Eradication campaign (Bill and Melinda Gates foundation).

ACTION POINTS

	Activity	Action By
1	Northern States fair	March 12 th & 13 th
2	Tentative Date for South-east fair	April 23 rd & 24 th
3	Letter to Participant states	As soon as practicable