





ASSENTED to by me this ..... day of....., 1992

.....  
Governor.



No.

1992

**OSUN STATE OF NIGERIA**

**A LAW TO PROVIDE FOR THE ESTABLISHMENT,  
INCORPORATION, CONSTITUTION AND  
FUNCTIONS OF THE POLYTECHNIC, IREE, OSUN  
STATE, AND FOR OTHER MATTERS INCIDENTAL  
THERE TO OR CONNECTED THEREWITH.**

*Date of Commencement*

BE IT ENACTED BY THE Osun State House of  
Assembly in this Legislative Session convened as follows:



**PART I  
PRELIMINARY**

- 1. This Law may be cited as The Polytechnic, Iree, Osun State, Law, 1992. Short title
- 2. In this Law, unless the context otherwise requires, "agreed date of transfer" means in respect of the Property of The Polytechnic, Ibadan, the date specified by the Osun State Ministry of Education for the transfer of the property lying and being at the former Iree Campus of The Polytechnic, Ibadan (or any part thereof as the case may be) to The Polytechnic, Iree, Osun State. Interpretation
  - "Polytechnic" means The Polytechnic, Iree, Osun State established under section 3 of this Law;
  - "Board of Studies" means the Board of Studies of The Polytechnic established under Part 5 of this Law;
  - "Dean" means the Head of a Faculty;
  - "Financial Year" means the period of twelve months commencing on the 1st of January of any year;
  - "Governing Council" means the Governing Council of The Polytechnic established under Part 3 of this Law;
  - "Head of Academic Unit" means the head of a designated academic unit of The Polytechnic so designated by the Governing Council;
  - "Rector" means the Rector of The Polytechnic;
  - "Registrar" means the Registrar of The Polytechnic;
  - "Commissioner" means the Osun State Commissioner charged with responsibility for Education;
  - "Staff" means all persons employed by The Polytechnic, Iree to serve at the institution;
  - "Student" means a person registered as a student of the Polytechnic during a current academic year and undergoing a course of studies for an award of diploma or certificate or any other distinction as may be approved by the Board as qualifying a person undergoing it for the status of a student;
  - "Bye-Laws" means bye-laws made under section 9(f) of this Law;
  - "Chairman" means the Chairman of the Governing Council.

**THE POLYTECHNIC, IREE  
OSUN STATE**

**PART II  
ESTABLISHMENT, INCORPORATION, POWERS  
AND FUNCTIONS OF THE POLYTECHNIC**

3. There is hereby established as the successor of the Iree Campus of the Polytechnic, Ibadan, which shall cease to be from the date of commencement of this Law, a Polytechnic styled The Polytechnic, Iree, Osun State, which shall be constituted as provided in section 4 of this Law.
4. The Polytechnic shall be a body corporate having perpetual succession and a common seal and shall have power to sue and be sued in its corporate name and to acquire, hold and dispose of movable and immovable property for the purpose of its functions under this Law;
5. For the Polytechnic to carry out its general functions as provided in section 5 of this Law the Polytechnic shall, subject to the provisions of paragraphs (a) and (b) of section 9 of this Law and any regulations for the time being in force, have power-
  - (a) to take over and form part of the Polytechnic any educational institutions as may be approved from time to time by the Governing Council;
  - (b) to establish posts and offices tenable at the Polytechnic and to make appointments thereto;
  - (c) to institute and award scholarships, exhibitions, bursaries, medals, prizes and other titles, distinctions awards and forms of assistance;
  - (d) to provide for the residence, discipline and welfare of members of staff and the students of the Polytechnic;
  - (e) to hold examinations and grant diplomas, certificates and other distinctions to persons who have pursued a course of study approved by the Polytechnic and have satisfied such other requirements as the Polytechnic may lay down;

Establishment of the Polytechnic



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- (f) to demand and receive from any student or any other person attending the Polytechnic for the purpose of instruction such fees as the Polytechnic may from time to time determine;
  - (g) to deal with the disposal of any of its movable or immovable property;
  - (h) to accept gifts, legacies and donations but without obligation to accept the same for a particular purpose unless it approves the terms and conditions attaching thereto;
  - (i) to enter into contracts, establish trusts, act as trustees, solely or jointly with any other persons, and employ and act through agents;
  - (j) to erect, provide, equip and maintain libraries, laboratories, lecture halls, halls of residence, building or things necessary, suitable or convenient for any of its functions;
  - (k) to hold public lectures and undertake the publishing and selling of books;
  - (l) subject to the limitations or conditions that may be imposed, to invest any moneys appertaining to the Polytechnic by way of endowment, whether for general or special purposes, and such other moneys as may not immediately be required for current expenditure in any investments or securities or in the purchase or improvements of land, with power from time to time to vary such investment and to deposit any moneys for the time being uninvested with any bank on deposit or current account;
  - (m) to associate or enter into any relationship with other institutions for the purpose of awarding diplomas and certificates of such institutions.
  - (n) to provide rules, regulations and conditions under which persons may be admitted as students of the College for any particular course of study provided by the Polytechnic;
  - (o) to borrow, whether at interest or otherwise and if need be upon the security of any of the property movable or immovable of the Polytechnic, such moneys as the Governing Council may from time to time find necessary or expedient to borrow, subject to the condition that the total of any such borrowings shall not



exceed fifteen per cent (15%) of the current approved annual expenditure;

- (p) to organise part-time programme where practicable;
- (q) to do anything which it is authorised or required by this Law;
- (r) to do such things whether or not incidental to the foregoing powers as may advance the objects of the Polytechnic;
- (s) with the approval of the Governor, to establish Satellite Campuses in any part of the State which shall operate as the Governing Council may determine."

**PART III**  
**ESTABLISHMENT, MEMBERSHIP AND POWERS OF THE**  
**GOVERNING COUNCIL AND OTHER BODIES**

- 6. (1) There shall be established a Governing Council to be known as the Polytechnic Governing Council Irec, Osun State Est. Abolishment of the Governing Council Schedule
- (2) The provisions set out in the Schedule shall apply in relation to the constitution of the Council and as to other matters specified therein.
- (3) The Governor may, on the advice of the Council, by order published in the Osun State Gazette, add or delete or otherwise vary the provisions of the schedule.

- 7. The council shall consist of the following members: Membership of the Council
  - (a) a chairman who shall be appointed by the Governor
  - (b) the following ex-officio members:-
    - (i) The Rector of the Polytechnic
    - (ii) Director-General, Ministry of Education, or in his absence such officer of the Ministry as he may designate.
    - (iii) Director-General, Ministry of Finance, Commerce and Industry or in his absence such officer of the Ministry as he may designate.
  - (c) Eight (8) members to be appointed by the Governor on the advice of the Commissioner for Education (to include professional representative of the courses offered in the institution, and to include a legal practitioner)



- (d) A Representative of the Vice-Chancellor of the University of Ibadan.
- (e) A Representative of the Vice-Chancellor of Obafemi Awolowo University, Ile-Ife.
- (f) A Representative of the Vice-Chancellor of the State owned University.
- (g) Two persons elected by the Polytechnic congregation.
- (h) One person elected by the Polytechnic Alumni Association.
- (i) Registrar and Secretary to Council.

8. (1) The Chairman of the Council shall hold office for a term of three years from the date of his appointment and shall be eligible for re-appointment for another term of three years.

Tenure of Office of members

9. The Council shall:-

Powers of Council

- (a) be responsible for the general management of the affairs of the Polytechnic and in particular the control of the property and the finance of the Polytechnic and shall also have power to do anything calculated to facilitate the carrying out of the purposes of the Polytechnic and promote its best interest;
- (b) exercise on behalf of the Polytechnic, the powers conferred on the Polytechnic by section 5 of this Law, other than the power conferred upon the Board by Paragraph (a) of section 25 of this Law;
- (c) have power to delegate, as the case may be, any of its powers not exclusively to be exercised by the Council itself and except powers to make, revoke and amend bye-laws and regulations, to committees of Council or its Chairman or the Rector as it thinks fit;
- (d) have power to appoint committees from among its own members and to delegate to them such of its powers and duties as it thinks fit and make rules for the conduct of the business of the committee;



- (e) have power to appoint advisory committee from among its own members and from among other experienced persons where desirable;
  - (f) have power to make bye-laws for the purpose of exercising any of its respective functions or regulating its own procedure or the procedure of any committee appointed by it; and
  - (g) the Governing Council may from time to time re-organise by way of merger or sub-division or otherwise howsoever, any of the constituent parts of the Polytechnic as appears to the Council to further the objectives of the Polytechnic and the Council may from time to time re-designate any office, department, academic unit or other unit of the Polytechnic which appears to it to describe its functions adequately.
10. There shall be an Assembly of the Polytechnic, the composition, function and procedure of which shall, subject to the provisions of this Law, be such as may be prescribed by bye-laws; Assembly or congregation
11. (1) There shall be a convocation of the Polytechnic which shall be an assembly of the Polytechnic convened for the purposes of awarding diplomas, certificates and other academic titles and distinctions of the Polytechnic. Convocation
- (2) The procedure of convocation shall, subject to any such provisions as may be made by bye-Laws, be as prescribed by the Board of Studies.
12. There shall be an Alumni Association of the Polytechnic which shall be known as the Polytechnic Alumni Association of the Polytechnic, free. The Congregation, the constitution, functions and procedure of which shall subject to the provision of this Law, be such as may be prescribed by regulations. Alumni Association

**PART IV**  
**PRINCIPAL OFFICERS OF THE POLYTECHNIC**

13. (1) There shall be a visitor of the Polytechnic. Visitor
- (2) The person for the time being holding substantively the office of the Governor of Osun State of Nigeria shall be the visitor of the Polytechnic.



- (3) The visitor shall often as the circumstances may require, not being less than once every four years, conduct a visitation of the Polytechnic or direct that such a visitation be conducted by such persons as the visitor may deem fit in respect of any of the affairs of the Polytechnic.
- (4) It shall be the duty of the bodies and persons comprising the Polytechnic
  - (a) to make available to the visitor, and to any person conducting a visitation such facilities and assistance as he or they may reasonably require for the purpose of a visitation; and
  - (b) to give effect to any instructions consistent with the provisions of this law which may be given by the visitor in consequence of a visitation.

14. The Chairman of the Council shall take precedence before all other members of the Polytechnic. He shall also preside at the convocation and other assemblies of the Polytechnic. Chairman

15. (1) There shall be a Rector of the Polytechnic who shall be the Chief Academic and Executive Officer of the Polytechnic and shall have and exercise general authority over all staff and students of the Polytechnic and be responsible for peace, order and security of the Polytechnic. Rector

(2) The Rector shall be appointed by the Council subject to the approval of the State Governor and shall hold office for a term of four years and shall be eligible for re-appointment for another term of four years.

(3) For the avoidance of doubt no person shall be eligible for appointment for more than two terms.

16. (1) There shall be a Deputy Rector of the Polytechnic who shall be appointed by the Council on the recommendation of the Board of Studies for a term of two years and shall be eligible for re-appointment for another term of two years. Deputy Rector

(2) A Deputy Rector shall have such functions and perform such duties as the Rector may from time to time assign to him.



21. There shall be a Director of Works and Services who shall be responsible to the Rector for maintenance of the Polytechnic buildings, minor works and supervision of the Polytechnic projects.

Director of Works and Services

22. (1) All appointments made by the Governing Council in respect of Principal Officers of the Polytechnic such as the Rector, Registrar, Bursar and the Director of Works and Services shall be approved by the Governor on the recommendation of the Commissioner for Education.

Approval of appointments of Principal Officers

(2) For the avoidance of doubt, the Principal Officers shall be as follows:

- Rector
- Registrar
- Bursar
- Librarian
- Director of Works & Services

**ESTABLISHMENT, MEMBERSHIP AND POWERS OF THE BOARD OF STUDIES**  
**PART V**

23. There shall be established in the Polytechnic a Board, to be known as the Board of Studies which shall have direct control of the academic work of the Polytechnic.

24. (1) The Board of Studies shall consist of the following members:-

- (a) the Rector and the Deputy Rector of the Polytechnic.
- (b) all Deans of Faculties
- (c) all Senior Principal Lecturers
- (d) three members appointed by the Governing Council from the academic staff of any Nigerian University/ies
- (e) Such persons, not exceeding three in number, for the time being holding appointments on the academic staff of the Polytechnic as may be specified by the Rector;
- (f) Such members of the academic Staff, not exceeding six in number, as may be elected at a meeting of the members of the academic staff of the Polytechnic;

(d)

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**PART VIII  
DISCIPLINE**

35. (1) If it appears to the Council that the Chairman, a member of the Council (other than ex-officio member) should be removed from office on the ground of misconduct or inability to perform the functions of his office the Council shall make a recommendation to that effect through the Commissioner for Education to the Oasin State Governor and if the Governor, after making such inquiries as it considers necessary, approves the recommendation, the Governor shall in writing, declare the office of such Chairman/member vacant.
- (2) The State Governor may remove any member of the Council if he is satisfied that it is not in the public interest or in the interest of the Polytechnic that such member should continue to be a member of the Council.
36. (1) If it appears to the Governing Council
- (a) in the case of the Deputy Rector
- (b) In the case of the Rector; that either of them should be suspended from his office or employment pending proceedings under this section, the Governing Council may by notice prohibit him from exercising the functions of his office or employment pending the determination of the matter.
- (2) If it appears to the Council that there are reasons for believing that any person employed as a member of the academic, administrative or technical staff of the Polytechnic, other than the Rector, should be removed from office on the ground of misconduct or inability to perform the function of his office the Council shall --
- (a) give notice of those reasons to the person in question;
- (b) afford him an opportunity of making representations in person on the matter to the Council; and
- Removal from Office  
Chairman/member of the  
Council
- Removal and discipline of  
the Rector, Deputy Rector  
academic, administrative  
and technical staff



on the last day of such year, and a statement and valuation of the assets of the Polytechnic.

- (2) The said statements, duly certified by the Rector and the Bursar shall be submitted to and be audited by an independent firm of auditors appointed by the Governing Council from any list of auditors forwarded by the Osun State Auditor-General in that behalf.

31. The revenue of the Polytechnic shall include:-

- (a) all fees charged by the Polytechnic in respect of students;
- (b) all other fees, charges, dues or amounts recoverable by the Polytechnic
- (c) all revenues accruing and due to the Polytechnic whether by way of grant-in-aid or endowment or otherwise;
- (d) all interest on moneys invested by the Polytechnic;
- (e) donations accruing to the Polytechnic from any sources for the general or special purposes of the Governing Council;
- (f) all profits accruing from any other undertakings or ventures;
- (g) all sums of moneys received on account of the Polytechnic shall be paid into such bank as may be approved by the Council for the credit of the Polytechnic current or deposit account.

32. (1) There shall be a committee of the Council to be known as Finance and General Purposes Committee.

Finance and General Purposes Committee

(2) The Committee shall consist of:-

- (a) the Chairman of the Council who shall be the Chairman of the Committee;
- (b) the Rector;
- (c) the Commissioner, State Ministry of Education or his representative;
- (d) the Commissioner, State Ministry of Finance or his representative;
- (e) the Director-General, Office of Planning and Budget or his representative;

*Director of Welfare & Services*

- (f) the Bursar;
- (g) two other members of the Council to be appointed by the Council;

- Two Members of the Governing Council
- Registrar
- Bursar
- Chief Librarian
- Director of Medical Services
- A nominee of the Registrar - Secretary
- Five members, one of who must be the Rector or the Deputy Rector and the Head of the Department concerned, shall form a quorum.

27. The power to appoint all categories of Junior staff to hold or act in offices in the Polytechnic (including power to make appointments, promotions, transfer, discipline and confirmation of appointments in such offices) shall be exercised by the Rector acting on the recommendation of the Junior Staff Appointments and Promotions Committee constituted under the directions of the Rector.
28. (1) The rates or remuneration, scales of salary, contract additions, superannuation arrangements and other conditions of service of members of the academic, administrative, technical staff, shall be such as may be determined from time to time by the Council.
- (2) Nothing in the foregoing provisions of this part prevents the appointment of any person to any office on terms which preclude the grant of a pension or gratuity in respect of service in that office.

**PART VII  
PROPERTY AND FINANCE**

29. The Governing Council shall cause to be prepared annually a budget showing the estimate of revenue and expenditure of the Polytechnic for the ensuing financial year, and also for the proper care and maintenance of all buildings and works erected on or in the lands of the Polytechnic Annual Budget
30. (1) The Governing Council shall cause to be prepared a statement of the income and expenditure during the previous financial year, a statement of the assets and liabilities of the Polytechnic Annual Statement



- (d) make rules for the conduct of the business of its committee or for the purpose of exercising any of its functions or for regulating its own procedure; and
- (e) perform any other functions which may be delegated to it by the Council.

**PART VI**

**APPOINTMENT OF OTHER STAFF AND CONDITIONS OF SERVICE**

26. (1) Recommendations for the creation of academic and non-academic posts other than those mentioned in Part IV of this Law shall be made by the appointments and promotions committee to the Governing Council. The filling of vacancies in such posts shall be the responsibility of appointments and promotions committee set up under the provisions of paragraph 3 of this section. However, appointment of Senior Principal Lecturer shall be approved by the Governing Council.

(2) Membership of the appointments committee both academic and non-academic shall be as follows:-

**(A) ACADEMIC**

Subject to subsection (2) of this section the membership is as follows:-

**COMPOSITION**

- Rector - Chairman
- Deputy Rector
- Registrar
- Two members of the Governing Council
- Deans of Faculties
- Six members of the Academic Board (Not below the status of Senior Principal Lecturer to be elected by the Board of Studies)
- A nominee of the Registrar - Secretary

**(B) NON-ACADEMIC**

Subject to subsection (2) of this section the membership is as follows:-

**COMPOSITION**

- Rector - Chairman
- Deputy Rector

- (g) Such persons, not exceeding six in numbers connected with such activities as agriculture, engineering, mass communication, industry and commerce, as may be appointed by the members specified in paragraph (a) to (d) of this sub-section;
  - (2) The Rector shall be the Chairman at all meetings of the Board of Studies when he is present and in his absence at any meeting the Deputy Rector shall act in his place.
  - (3) Any member of the Board of Studies appointed to that Board under paragraphs (d), (e) and (g) of subsection (1) of this section may by notice to the Board of Studies resign his office.
  - (4) A member of the Board of Studies elected under paragraph (f) of subsection (1) of this section shall hold office for the period of two years, and may be re-elected at any election held for the purposes of the said paragraph (f) of subsection (1) of this section in the year in which his period of office expires, so however that no person shall be so re-elected if at the end of his current period of office he would have held office as an elected member of the Board of Studies for a continuous period of six years or would have so held office if he had not resigned it.
25. The Board shall have power to-
- (a) direct and manage all academic matters of the Polytechnic including the general regulation of admission of students, the conduct of examinations, the award of certificates and diplomas, scholarships, prizes and other academic distinctions;
  - (b) make such reports to the Council as the Board thinks fit or as Council may request on any academic matters;
  - (c) establish committees as considered necessary for the effective performance of its function and to delegate to such committee such of its own powers and functions as it may consider so fit to do;



(h) the Registrar shall in addition be the Secretary of the Committee.

- 33. Subject to the direction of the Council, the committee shall:-
  - (a) exercise control over the property, revenue and expenditures of the Polytechnic;
  - (b) deal with on behalf of the Council any financial matter requiring decision in the intervals between the meetings of the Council; and
  - (c) perform such other functions of the Council as the Council may from time to time assign to it.

34. (1) There shall be a Committee of Council to be known as *Tenders' Committee*

(2) The Committee shall consist of:-

- (a) The Chairman
- (b) the Rector
- (c) two members of the Council
- (d) Commissioner for Education or his representative
- (e) Commissioner for Finance or his representative
- (f) Director-General, Office of Planning and Budget or his representative
- (g) Deputy Rector
- (h) Registrar
- (i) Chairman, Committee of Deans
- (j) Bursar as Secretary,

*Director of Works & Services.*

(3) The Committee shall advise the Council on matters connected with the invitation to, and acceptance of tenders from contractors in respect of (i) Building programmes and other construction projects or (ii) the supply of any other goods or services to the College for which financial provisions have been made by the Council and the values of which contracts exceeds N10,000.00.

expiration of a period of three months after the date of such suspension consider the case against that person and come to a decision as to:-

- (a) Whether to continue such persons suspension and if so on what terms (including the proportion of his emoluments to be paid to him);
  - (b) Whether to reinstate such person in which case the Council shall restore his full emoluments to him with effect from the date of suspension;
  - (c) Whether to terminate the appointment of the person in question in which case such a person will not be entitled to the proportion of his emoluments withheld during the period of suspension; or
  - (d) Whether to take such lesser disciplinary action against such person (including the restoration of such proportion of his emoluments that might have been withheld) as the Council may determine;
  - (e) and in any case where the Council pursuant to this section decided to continue a person's suspension or decides to take further disciplinary action against a person, the Council shall before the expiration of the period of three months from such decision come to a final determination in respect of the case concerning any such person.
- (6) It shall be the duty of the person by whom an instrument of removal is signed in pursuance of subsection (1) above to use his best endeavours to cause a copy of the instrument to be served as soon as reasonably practicable on the person to whom it relates.
- (7) Nothing in the foregoing provisions of this section shall prevent the Council from making such regulations for the discipline of other categories of staff and workers of the Polytechnic as it may think fit.



- 37. (1) Subject to the provisions of this section, where it appears to the Rector that any student of the Polytechnic has been guilty of misconduct, the Rector may, without prejudice to any other disciplinary powers conferred on him by this Law or regulations, made hereunder direct-
  - (a) that the students shall not, during such period as may be specified in the direction participate in such activities of the Polytechnic, or make use of such facilities of the Polytechnic, as he may specify; or
  - (b) that the activities of the student, during such period as may be specified in the directions be restricted in such manner as may be so specified;
  - (c) that the student be suspended for such period as may be specified in the directions.
- (2) Case of expulsion shall be handled by Students Disciplinary Committee and be ratified by the Governing Council, and all the actions referred to in Section 37 subsection (1) shall be referred to the Student Disciplinary Committee for investigation.
- (3) Where there is temporarily no Rector or where the Rector refuses to apply any disciplinary measures, the Council, whether directly or through some other staff may apply such disciplinary actions as are specified in subsection (1) of this section to any student of the Polytechnic who is guilty of misconduct.
- (4) Where a direction is given under subsection (1)(a) or (b) above in respect of any student, the student communicating the decision to him, appeal from the direction to the Council; and where such an appeal is brought, the Council shall, after causing such inquiry to be made in the matter as the Council considers just, either confirm or set aside the direction or modify it in such manner as the Council may think fit.

- (5) The fact that an appeal from a direction is brought in pursuance of the last foregoing subsection shall not affect the operation of the directive while the appeal is pending.
  - (6) Nothing in this section shall be construed as preventing restriction of or termination of a student activities at the Polytechnic otherwise than on the ground of misconduct.
  - (7) It is hereby declared that a direction under subsection (1) (a) above may be combined with a direction under subsection (1) (b) above.
  - (8) In all cases under this section, the decision of the Council shall be final.
38. (1) If any junior staff is accused of misconduct of inefficiency, the Rector may suspend him for not more that three months and forthwith shall direct the Junior Staff Disciplinary Committee:-
- (a) to consider the case; and
  - (b) to make recommendations as to the appropriate action to be taken by the Rector.
- (2) In all cases under this section, the officer shall be informed of the charge against him and shall be given reasonable opportunity to defend himself.

Discipline of Junior Staff

**PART IX  
MISCELLANEOUS**

39. (1) All Bye-laws and Regulations made by the Council shall be in writing and shall be deemed to come into operation the date sealed with the seal of the Council except it is otherwise stated in the Bye-laws or Regulations.
- (2) Nothing in sub-section (1) of this section shall make it obligatory on the Council to publish any of the said Bye-Laws and Regulations in the State Gazette.
40. In the event of any doubt or dispute arising at any time regarding the meeting of any of the provisions of this law, the Bye- laws or the Regulations, the matter shall be referred to the Governor, who may take such advice and make such decision thereon as he deems fit and

Bye-Laws /regulations



such decision shall be binding upon the authorities including staff and students of the Polytechnic.

Settlement of disputes

**SCHEDULE 1 SECTION 6(2)**  
*Supplementary Provisions relating to the Council*

- 1. A member of the Council other than an ex-officio member may, by notice to the Council, resign his office. Resignation of member
- 2. (i) Where a vacancy occurs in the membership of the Council, that vacancy shall be filled and such new member shall hold office for the remainder of the term of his predecessor, so however that successor shall represent the same interest as his predecessor. Vacancy  
 (ii) The Council may act notwithstanding any vacancy in its membership or the absence of any member.
- 3. (i) The Council may appoint one or more committees or advisory boards to which it may delegate any of its functions. Committees  
 (ii) No decisions of a committee shall have effect unless confirmed by the Council.
- 4. (i) The Council shall meet for the conduct of its business at such times and places as the Chairman may appoint but shall meet at least three times a year. Meetings  
 (ii) The Chairman may at any time, and shall at the request in writing of not less than eight members of the Council, summon meetings.  
 (iii) Particulars of the business to be transacted at any meeting shall be circulated to members with the notice of the meeting.
- 5. (i) Where the Council desire to obtain the advice of any person on any particular matter, it may co-opt such persons as a member for a meeting whether or not expressly convened for the purpose of considering the particular matter. Power to Co-opt members  
 (ii) Such member shall not be entitled to vote nor shall he count towards a quorum.

- 6. (i) Every question put before the council at a meeting may be decided by a majority of the votes of the members present and voting. When a vote is required, a secret ballot may be held. Question how decided
- (ii) The Chairman shall, at any meeting, have a vote and in the case of any equality of votes may exercise a casting vote.
- 7. Subject as aforesaid, the Council shall make Standing Orders with respect to the holding of meetings, the keeping of minutes of such proceedings and the custody and production for inspection of such minutes. Standing Order
- 8. If the Chairman is absent from a meeting of the Council the members present shall elect one of their members to act as Chairman for the purpose of that meeting. Absence of the Chairman
- 9. The quorum of the Governing Council shall be seven at least five of who shall be appointed members.
- 10. There shall be paid to members of the Governing Council or any of its Committees such allowances in respect of travelling and other reasonable expenses at such rates as may from time to time be fixed as approved government rates. Allowance for members of the Governing Council
- 11. (1) Any contract or instrument which entered into or executed by a person not being a body corporate would not be required to be under seal, may in like manner be entered into or executed on behalf of the Council by any person generally or specifically authorised by it for that purpose. Contract and Instrument
- (2) Any member of the Council or of a Committee thereof who has a personal interest in any contract or arrangement entered into or proposed to be considered by the Council or a Committee thereof, shall forthwith disclose his interest to the Council and shall not vote on any question relating to such contract or arrangement.
- 12. Subject to the provisions of this law, the quorum for any meeting of:- Quorum
  - (a) The Council shall be as provided in section 9 above;
  - (b) the Board of Studies shall be one half of its total membership;



- (c) the Finance and General Purposes Committee shall be the Chairman, or in his absence, the Rector and three members of the Committee, one of whom shall be the Bursar;
  - (d) Any other Committee or body shall be one-third of the total membership of the said Committee, unless otherwise specified.
13. (1) The Registrar shall have custody of the common seal of the Polytechnic and shall be responsible for affixing same to documents.
- (2) The common seal of the Polytechnic shall not be used or affixed to any document except in pursuance of a resolution duly passed at a properly constituted meeting of the Council and recorded in the minutes of such meeting.
- (3) The fixing of the seal of the Polytechnic shall be authenticated by the signature of the Chairman of the Council or the Rector of the institution.
- (4) Any document purporting to be a document duly executed under the seal of the Council shall be received in evidence and shall unless the contrary is proved, be deemed to be so executed.
14. (1) The Registrar or his nominee shall have power to administer oath and charge authorised fees for all oaths required to be taken in the Polytechnic.
- (2) Any person who, when examined by an officer of the Polytechnic pursuant to the Provisions of sub-section (1) of this section, wilfully gives false evidence or information which is false in any material particular shall be guilty of an offence and punishable by a court of competent jurisdiction in the same manner as if he had given false evidence in judicial proceeding.
- (3) all fees paid in connection with the provisions of this section shall be paid into and form part of the revenue of the Polytechnic.

Common Seal of Polytechnic

Power to administer Oath

**SCHEDULE II  
SUPPLEMENTARY PROVISIONS RELATING TO THE  
CONGREGATION**

1. There shall be established in the Polytechnic a body known as the <sup>Polytechnic</sup> Polytechnic Congregation and composed as follows:
  - (a) the Rector who shall be the Chairman
  - (b) the Deputy Rector
  - (c) the Registrar
  - (d) the Bursar
  - (e) the Chief Librarian
  - (f) the Director of Works & Services
  - (g) the Director of Medical Services
  - (h) all full-time members of the academic staff; and
  - (i) every member of the administrative staff who holds a degree of any university or its equivalent and other professional qualifications recognised for the purpose of this Law by the Rector, not being an honorary degree,
  
2. The functions of Congregation shall be:
  - (a) to form a forum for the interaction of the Governing Council and or Board of Studies through the Rector with the generality of the academic and non-academic senior staff of the Polytechnic;
  - (b) to form a forum for the dissemination of information exchange of ideas and discussion among all academic and non-academic senior staff on any matters relating to the Polytechnic including any matters referred to it by the Governing Council and/or Board of Studies;
  - (c) to receive information on the state of the Polytechnic from the Rector as may be directed by the Governing Council and/or Board of Studies from time to time;
  - (d) to serve as a forum for the promotion of communication between the Governing Council and/or Board of Studies and the academic and non-academic senior staff;



- (e) to communicate directly with the Governing Council and/or Board of Studies through the Rector on any matter affecting the Polytechnic as may be necessary;
  - (f) to elect six of its members to the board of Studies as prescribed in the Law;
  - (g) to elect two of its members to the Governing Council as prescribed in the Law;
  - (h) to perform such other functions and discharge other duties which, in the opinion of the Governing Council and meant to promote the welfare of the Polytechnic in general as may be prescribed and directed by the Governing Council and provided by the Law.
3. (a) The Rector shall be the Chairman of all meetings of the Congregation when he is present and when he is not present the Deputy Rector, or in his absence such other member of Congregation present at the meeting as Congregation may appoint for that meeting shall be the Chairman at that meeting;
- (b) There shall be at least one ordinary meeting of the Congregation during each academic year,
- (c) The quorum of the Congregation shall be one-third of the total membership of the Congregation or fifty members or whichever is less.
- (d) The Secretary to the Congregation shall be elected by the Congregation among its members and shall hold office for two years;  
 Provided that when the Secretary is absent, the Rector may from time to time designate a member of the administrative staff to act as Secretary to the Congregation.
- (e) A certificate signed by the Rector specifying;
- (i) the total number of members of Congregation for the purposes of any particular meetings of the Congregation;
  - (ii) the names of the persons who are members of Congregation for the time being or during any particular period, shall be conclusive evidence of that number or of the names of such persons as the case may be.

### EXPLANATORY NOTE

*(This does not form part of the above Law but is intended to explain its purpose)*

The Law establishes the Polytechnic <sup>Iree</sup> of Osun State and charges it with the powers, functions and authority to award certificates in courses hitherto accredited to the Ibadan Polytechnic and many more as a full fledged institution.

### OSUN STATE POLYTECHNIC, IREE

- (i) Accountancy
- (ii) Banking and Finance
- (iii) Basic Science Courses—
  - Chemistry
  - Biology
  - Mathematics; and
  - Physics
- (iv) Business Administration
- (v) Computer Science
- (vi) Food Science
- (vii) Marketing
- (viii) Mass Communication
- (ix) Purchasing and Supply
- (x) Science Laboratory Technology
- (xi) Secretarial Studies
- (xii) Statistics
- (xiii) N.C.E. Technical
  - 1. Business Education
  - 2. Business Science/Computer Science
  - 3. Computer Science/Mathematics
  - 4. Computer Science/Statistics
  - 5. Science Education
  - 6. Secretarial Studies

This printed impression has been carefully compared with the Bill which has been passed by the Osun State House of Assembly and it is hereby certified to be a true and correctly printed copy of the Bill.

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*Clerk of the State House of Assembly*

.....  
*Speaker of the State House of Assembly*