

To: All Members of FAAC.

INVITATION TO THE DECEMBER, 2021 FEDERATION ACCOUNT ALLOCATION COMMITTEE (FAAC) MEETING SCHEDULED TO HOLD AT THE MAIN AUDITORIUM OF THE FEDERAL MINISTRY OF FINANCE, BUDGET AND NATIONAL PLANNING HEADQUARTERS, ABUJA.

Further to the decision reached at the last Federation Account Allocation Committee (FAAC) Meeting, held on 17th November, 2021 that the next meeting of the Committee would be held physically, I am directed to inform you that the meetings had been re-scheduled to hold as follows:

a. FAAC Technical Sub-committee meeting:

Date - 14th December, 2021
Time - 9:00am – 11:00am
Venue - Main Auditorium, Federal Ministry of Finance, Budget and National Planning, Headquarters, Abuja

b. FAAC Plenary Session

Date - 14th December, 2021
Time - 3:00pm – 5:00pm
Venue - Main Auditorium, Federal Ministry of Finance, Budget and National Planning, Headquarters, Abuja

2. I am further directed to bring to your attention that members are expected to adhere strictly to the following COVID-19 Safety Guidelines as provided by the Presidential Steering Committee on COVID-19 :

- I. all participants are to physically present a negative PCR result performed not earlier than three (3) days prior to the Meeting;
- II. all participants coming to the venue shall be screened with a digital thermometer and antigen rapid diagnostic test kit before gaining access. Anyone who test positive for COVID-19 by RDT will be

isolated in a designated place while re-confirmation with PCR is done within 24 hours;

- III. any individual registered to participate in the meeting but with COVID-19 presenting symptoms (i.e. fever, headache, fatigue not associated with a known cause, a new /continuous cough, shortness of breath, loss of sense of smell and taste) or other symptoms shall stay away from the venue, seek medical care and get tested for COVID-19;
 - IV. physical distancing (of at least 2-meters) between participants, officials and support staff shall be observed at all times;
 - V. observe cough and respiratory etiquette of covering of mouth and nose with a tissue, sleeve or bent elbow rather than hands when coughing or sneezing;
 - VI. avoid shaking hands or hugging;
3. a copy of the highlights of COVID-19 Safety Guidelines for Conferences and Events as provided by the Presidential Steering Committee on COVID-19 is attached herewith for your guidance.
4. Please accept the assurance of the Honourable Minister's warm regards.



Jamila Abdulkarim

for: Honorable Minister of Finance, Budget and National Planning