**Minutes Of Meeting of the Adamawa State Committee On Food And Nutrition (SCFN) held at Adamawa State Planning Commission**

Chairman: Usman Hamma’ad Mapeo (Permanent Secretary Adamawa State Planning Commission

Agenda

1. Opening Prayer/Introduction
2. Welcome Address by the Chairman
3. Goodwill Messages
4. Key note address
5. Presentation by the secretary SCFN
6. Discussions/Comments/Suggestions
7. Vote of thanks
8. Closing Remarks

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| S/No | Discussion | Persons |
|  | **OPENING PRAYERS**  The opening prayers was said by Sakinatu Isah for the Muslim faith and Ruth Huram for the Christian faith at 10:10 Am to start the meeting.  **WELLCOME ADRESS**  The chairman then welcomed all the members present and then highlighted some benefits of nutrition The chairman called the attention of the representative from Oxfam who took the minutes of the last meeting on the inauguration day.  The representative from Oxfam responded by saying that he is happy that this meeting is taking place. He made emphasis on the issue of the action plan which he said it is not with them and so he apologized to the members and said he will contact the secretariat who are saddled with the responsibility of taking the minutes of meetings and promised to get back to the committee.  The participant from Oxfam advised that the committee should find a donor agency and present the AOP for sponsorship.  A participant from UNICEF said the AOP will be provided. Therefore, WHO, UNICEF and Oxfam should liaise among themselves and provide the AOP.  **GOODWILL MESSAGES**  The Permanent Secretary Ministry for Special Duties who previously stated that the Ministry promised to train some women and youths on nutrition in the state now said that the training is not feasible because it was not captured in their budget.  .  **KEY NOTE ADDRESS**  The chairman spoke on how to start advocacy visits the with CAN Chairman and the Muslim Council Chairman, followed by the traditional rulers, ALGON Chairman Adamawa State, the Speaker Adamawa State House of Assembly and finally the Executive Governor of Adamawa State.  The objective of these advocacy visits is to follow due process, create awareness and to seek the blessings and support of the aforementioned people who are by default key stakeholders in this movement. But a participant opined that without a written and formal action plan document, these advocacy visits won’t be very effective. The representative from Oxfam responded by saying that it is a collective responsibility by all MDA’s to come up with a working document so that it can be compiled and made as an Annual Operational Plan (A.O.P) which was agreed by the members. The chairman insisted that Oxfam should provide the A.O.P. and the representative from Oxfam agreed to do so.  The information officer of the Ministry of Health outlined the procedures for the advocacy visits, which he said that a template has to be provided for such visits.  Detailed implementation was given to the members. The work plan is to describe the strategies that will be used to achieve the goals and objectives of the multi-sectorial state committee of food and nutrition.  **DISCUSSION FOR THE DAY**  The Chairman admonished every member of the committee to contribute so that the committee will move forward pending the time the activities of the Committee will be captured in the annual budget of the state.  **DISCUSSIONS/COMMENTs/SUGGESTIONS**  A question was asked about the funding whether it was for the committee meeting or for the running of the affairs of the programme. The Chairman responded by saying that it is all inclusive, especially when we have a bigger activity like the advocacy visit among other activities.  A member also advised that we should not depend on donour agencies.  Another member also advised that during the advocacy visit to the ALGON Chairman, letters should be given to all Local Government chairmen for sponsorship.  **VOTE OF THANKS**  I wish to thank each and every one of you for being present in this meeting, I hope God will guide you and take all of you safe back home.  **CLOSING REMARKS**  Mr. Paul Manga called for the adjournment of the meeting and was seconded by Ruth Hamman.  In the absence of any other business, the meeting came to a close by 12:14pm. | **Chairman**  **Faleye Usman**  **Aminu Abdulkadir**  **Dorathy Y. Augustine**  **Chairman**  **Abubakar Mohammed** |