

MINUTES OF MEETING BETWEEN THE MANAGEMENT OF THE NIGERIA GOVERNORS' FORUM (NGF) SECRETARAIAT AND EARL OSARO ONAIWU OF RED CARPET PROTOCOL HELD AT THE SECRETARIAT COMPLEX ON THE 12TH OF MARCH, 2009

S/N	NOTES	ACTION
<p><i>Shoollalin</i> <i>Latiff</i></p>	<p>ATTENDANCE</p> <ol style="list-style-type: none"> 1. A.B. Okauru – Director General, NGF 2. A.O.T. Shittu – Executive Director (Strategy & Research), NGF 3. M. Jibia – Executive Director (Finance & Administration), NGF 4. Chuku, C.C. – Head, Legal, NGF 5. Osaro Onaiwu – Red Carpet Protocol <p>COMMENCEMENT</p> <p>The meeting started at 6.45pm.</p> <p>DIRECTOR GENERAL'S REMARKS</p> <p>The Director General (DG) welcomed everyone to the meeting and called for introductions. He also introduced the subject of the meeting, to wit, the examination of Red Carpet Protocol's (The Company) proposal and the possible formalization of the relationship. He stressed the need to define the extent of the relationship with the company.</p> <p>PRESIDENT, RED CARPET PROTOCOL'S RESPONSE</p> <p>Mr. Osaro, the President of the Company in his response traced the history of his relationship with the NGF. He stressed the need to strengthen the Forum by ensuring that the protocol needs of the Governors are met. There was an equally strong need to ensure that the Forum's events are professionally managed and he assured the meeting that these were areas that fell within his competence.</p> <p>The meeting while emphasising the need for a defined relationship sought assurance on the existence of a</p>	

system such that the absence of Mr. Osaro would not impede the workability of the contract. Mr. Osaro assured the meeting that he had a full complement of staff who could perform creditably whether or not he was present.

On the issue of his payment for past services, Mr. Osaro informed the meeting that his payment was semi-formal and largely dependent on the particular Governor's discretion.

Mr. Osaro informed the meeting that his Company had hosted a website for the Governors and wondered what its future would now be in the light of the Secretariat's commitment to commissioning an official website for the Governors. It was then agreed that the website hosted by the Company would be shut down in deference to the one proposed by the Secretariat. The point was made that the hosting of an official NGF website was a major objective of the Secretariat which could not be compromised.

The meeting expressed concern over Mr. Osaro's relationship with the Governors especially in the light of recent events in which he was asked to stay away from the Forum's meetings. Mr. Osaro traced the origin of the 'misunderstanding' but however assured that this had been resolved.

After all the deliberations on Red Carpet Protocol's proposal, the meeting resolved:

1. That Red Carpet Protocol shall be appointed the Secretariat's consultant/Coordinator in respect of Protocol and events Management.
2. The appointment would be on a case by case basis.
3. The remuneration shall also be on a case by case basis but the meeting proposed some options as parameter for determining the actual payment:
 - i. Good will of the Forum and the exposure that would come from interaction/association with the Forum.
 - ii. Specific amounts that would be determined

separately

A relationship be established with which would be a consultant/Coordinator in respect of protocol and events management to the Secretariat. The remuneration shall be on a case by case basis.

by the Management and would accrue on a case by case basis.

- iii. Payments on Specific Projects-the sharing formula would be agreed to by the Management and any funds accruable would be from the net proceeds of the Project.

4. Mr. Osaro would submit a draft Programme to the secretariat before the close of business on Monday.

The meeting ended at 7.50pm.

Chuku, C.C, Esq
Head, Legal/Recorder