



CROWN AGENTS TRAINING & PROFESSIONAL DEVELOPMENT

Financial Management of Development Projects

Key Performance Indicators

Task - Identify which indicators you think are good and ready to be used. For those which should be improved, identify how. Are they “SMART”

1. Procurement plans have been prepared
This is not an especially good KPI. It is lacking specifics such as whether the plans were submitted on time, in the right format and includes all required information.
2. Advertisements are issued in accordance with the legal framework and comply to minimum timeframes as contained in the procurement rules
This is a reasonable KPI. It is specific in terms of what it is being checked against and includes a time related element
3. The correct tender document has been used
This could be strengthened. ‘Correct’ in terms of what?
4. The bidding document contains full details of the evaluation criteria/methodology
‘Full details’ could be open to interpretation
5. All members of the evaluation committee are competent
This is not a good KPI. ‘Competent’ is too subjective. A better KPI to assess the committee would be that they have the correct qualifications as stated in appropriate rules
6. Signed bid opening minutes are available
This could be strengthened by giving more clarity on personnel signing of the minutes in accordance with the rules. If they are signed only by the procurement team this might not comply with the rules.
7. Evidence exists that public openings were generally conducted
What ‘evidence’? This is too vague and would need to be tightened up in terms of how the evidence is expected to be presented. Also, ‘generally’ is not specific enough.

